



**Tarrant Appraisal District
Board of Directors Meeting Minutes
August 13, 2021**

Due to health and safety concerns related to the COVID-19 epidemic, the August 13, 2021, meeting and public hearing accommodated attendance of members of the Board and participation by the public either in person or by telephone conference call in accordance with the Texas Open Meeting Act; suspensions of certain requirements of the Act announced by the Office of the Texas Governor on March 16, 2020; and applicable directives and guidance from the Governor since the state of disaster was first declared on March 13, 2020. A quorum of members of the Board attended in person at Tarrant Appraisal District offices or remotely.

These Minutes are a summary of only the subjects the Board addressed and the actions it took. For details, see the Agenda, complete Agenda Packet, and full Audio Recording of the August 13, 2021, meeting that are posted on Tarrant Appraisal District's website at this URL:

<https://www.tad.org/about/board-of-directors/>

Times noted in parentheses below refer to approximate time markers on that Audio Recording.



Members present:

Ms. Kathryn Wilemon, Chairman

Mr. Rich DeOtte, Secretary

Ms. Wendy Burgess (joined the meeting at approx. 00:30:00; attended remotely)

Mr. J. R. Martinez

Mr. Tony Pompa (attended remotely)

Also participating:

Mr. Jeff Law, Chief Appraiser

Ms. Catherine Alder, District's attorney


Ms. Wilemon called the meeting to order; Mr. Law verified the presence of a quorum and the timely posting of notice of the meeting; Mr. DeOtte delivered the invocation; and Ms. Wilemon led the pledges of allegiance. The Board then took up the following Agenda items.

4. Recognize Visitors; Hear Public Comments

The Board recognized and heard comments from members of the public.

5. Public Hearing

a. Public Hearing on FY 2022 Tarrant Appraisal District Annual Budget



Ms. Wilemon opened the public hearing (*starts at 00:26:30*); staff summarized the budget process; public comments and Board discussion followed; and Ms. Wilemon closed the public hearing (*at 00:36:44*). The Board took no action on the budget.

6. Action Items

a. Consent Agenda items (*starts at 00:36:56*)

- (1) Deliberation and action regarding Approval of the Minutes from June 11, 2021 board meeting

Mr. DeOtte asked to remove this item from Consent Agenda and it was removed.

Mr. DeOtte moved to table this item until the next meeting; Mr. Pompa seconded; and the motion passed unanimously. (*starts at 00:39:21*)

- (2) Deliberate on proposed budget and approve FY 2022 Tarrant Appraisal District Annual Budget
- (3) Deliberate staff recommendation for medical benefits and authorize award of contract for retiree group medical supplemental insurance for 2022
- (4) Deliberate staff recommendation and authorize Chief Appraiser to execute Interlocal Agreement Renewal Between Tarrant County and Tarrant Appraisal District for Sheriff's Department Security Services

Mr. Pompa moved to approve the rest of the consent agenda (Consent Agenda Items 6(a)(2)-(4)); Mr. DeOtte seconded; the motion passed unanimously. (*starts at 00:38:52*)

b. Deliberate and act on purchase of professional consulting services and conversion to new document imaging solution (*starts at 00:41.20*)

Mr. DeOtte moved to approve; Mr. Martinez seconded; and the motion passed unanimously.

c. Deliberate and act on new billing agreement, including scope and fee arrangement with Catherine Jane Alder, P.C. (*starts at 00:54:00*)

Mr. DeOtte moved to approve [the draft agreement in the agenda packet] except to eliminate, in paragraph 2 after the word "render", the words "legal advice to the Board of Directors" and he moved to approve with that change; Mr. Pompa seconded "for the sake of discussion". After Mr. Law (*starting at 01:36:46*) summarized the proposals that had been discussed, Mr. DeOtte amended his motion to authorize the Chief Appraiser to execute a contract in the form of the document in the agenda packet but in terms necessary to implement the three changes discussed (eliminate, after the word "render" now in paragraph 2, the words "legal advice to the Board of Directors"; change the method of billing from the hourly rate basis in the form in the agenda packet to the flat monthly sum basis in the current agreement less the monthly equivalent of \$40,000 per year; and copying and pasting into the new contract the ethics material now in the current agreement). Mr. Pompa accepted the amendment and the amended motion passed unanimously.

7. Discussion Items

- a. Discussion regarding Potential Enhanced Retiree Health Insurance Benefit Incentive for Qualified Retirees Prior to Age 65 (*starts at 01:48:13*)

8. Information Items (*after a short break, starts at 02:26:57*)

- a. Report by Taxpayer Liaison Officer (*starts at 02:32:38*)
- b. Report by ARB Chairman (*starts at 02:36:17*)
No report was given.
- c. Report by Chief Appraiser (*starts at 02:36:26*)

(1) Report on 2021 Appraisal Roll Certification

9. Propose Future Agenda Items; Set Next Meeting Date; Adjourn (*starts at 02:43:49; meeting adjourns at 02:44:40*)

Jeff Law
Executive Director/Chief Appraiser



Chairman Wilemon



Secretary Rich DeOtte